



## VILLAGE USE ONLY

Permit #: \_\_\_\_\_

Fee: \$100.00 \_\_\_\_\_

Receipt # \_\_\_\_\_

Date Issued: \_\_\_\_\_

# VILLAGE OF MALTA

## Fence Permit Application

302 S. 2nd Street • Malta, IL 60150 • (815) 825-2330 • [www.villageofmaltail.com](http://www.villageofmaltail.com)

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### SECTION 1 – PROPERTY INFORMATION

Property Address: \_\_\_\_\_

Parcel Number (PIN): \_\_\_\_\_ application returned if not included.

Subdivision (if applicable): \_\_\_\_\_

Zoning District: \_\_\_\_\_

Corner Lot – lots adjacent to lots with primary structure frontage must conform to front yard fence requirements in the entire front and side yard facing street frontage.

Floodplain       Sub-division

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### SECTION 2 – OWNER / APPLICANT INFORMATION

Property Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor (if applicable): \_\_\_\_\_

Contractor Phone: \_\_\_\_\_

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### SECTION 3 – FENCE DETAILS

Fence Type:

Type I (Over 70% Open)

Type II (Solid/Privacy)

Snow Fence (Temporary Nov. 1 to March 31– 4' or less)

Material: \_\_\_\_\_ Color: \_\_\_\_\_

Total Linear Feet: \_\_\_\_\_ Height (feet & inches): \_\_\_\_\_

**Location Village**

- Front Yard (maximum height 4' type one), (maximum 3' type two).
- Side Yard (maximum height 6' type one), (maximum 5' type two).
- Rear Yard (maximum height 6' all types)
- In Easement Utility Easement - Acknowledgment Fences or structures placed within a recorded utility easement are installed at the property owner's risk. Utility companies retain the right of access and may remove or disturb any fence or structure as necessary to service utilities. Neither the Village nor the utility provider is responsible for repair or replacement of items in utility easements. The property owner assumes all costs for any damage or removal.

**Location Prairie Springs Subdivision Covenant Requirements**

- Front Yard **No front yard fences allowed**
- Side Yard 5' fence type one or two - no chain link, **no side yard fences on lake lots.**
- Rear Yard 5' fence type one or two, chain link 4' color green or black.  
Lake lots rear yard 4' fence type one or two **no chain link.**
- In Easement Utility Easement - Acknowledgment Fences or structures placed within a recorded utility easement are installed at the property owner's risk. Utility companies retain the right of access and may remove or disturb any fence or structure as necessary to service utilities. Neither the Village nor the utility provider is responsible for repair or replacement of items in utility easements. The property owner assumes all costs for any damage or removal.

Finished side of fence faces adjoining property (side with posts and supports is considered the unfinished side):

- Yes

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**SECTION 4 – REQUIRED ATTACHMENTS - Application will be returned if site plan is not included.**

- Scaled site plan showing location of proposed structure. A drawing showing all existing structures and proposed structures.
- Survey (if available)
- Easement identification
- Snow fence diagram (if applicable)

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**SECTION 5 – PERMIT CONDITIONS**

**CALL J.U.L.I.E. BEFORE DIGGING – 811 or Juliebeforeyoudig.com IT'S THE LAW**

The property owner and/or contractor is responsible for ensuring all work complies with approved site plans, property lines, easements, setbacks, and applicable Village codes.

This permit does not authorize encroachment into public right-of-way or public property unless specifically approved. The issuance of this permit does not waive subdivision restrictions or other applicable regulations.

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## REQUIRED INSPECTIONS

- Setback (prior to excavation)
- Footings / Piers
- Final Inspection

24-hour notice required. Reinspection fees may apply. Work shall not proceed beyond required inspection stages without approval.

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## PERMIT TERM

Permit becomes void if work does not begin within 6 months. Permit expires after 1 year unless properly extended.

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**CHANGES** No changes to approved plans without written approval of the Building Official.

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## SECTION 6 - CERTIFICATION

I certify the proposed fence complies with Article V – Fences & Walls of the Malta Municipal Code, including height limits, visibility restrictions, and right-of-way regulations. All information contained in the application are true and correct. All work performed will be in accordance with the plans and plat diagram submitted. Inspections are required in accordance with permit provided listed on the back of the approved permit card. Sub-division Covenants apply, I certified if this property is bound by sub-division covenants this application meets those provisions. Failure of code official to identify a code violation during review does not give the permit applicant the right to violate the code. The final installation must be in conformance with all Village of Malta codes & ordinances.

**\*\*\*BEFORE DIGGING CONTACT [JULIEBEFOREYOU.DIG.COM](http://JULIEBEFOREYOU.DIG.COM) OR CALL 811**

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Save and email form with attachments to: [villageofmalta@outlook.com](mailto:villageofmalta@outlook.com), mail to: Village of Malta, P.O. Box 53, Malta IL. 60150 or drop off at Village Hall, 302 S. 2<sup>nd</sup>. St. Malta IL. Include a complete application with all attachments to avoid permitting delays. Visit us at [www.villageofmaltail.com](http://www.villageofmaltail.com) for more information or to make payment by credit card.

Notes:

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