



OFFICE USE ONLY

Permit No.: _____
Fee: _____
Receipt No.: _____
Zoning District: _____
Date of Application: _____
Site Development Permit (Y / N): _____
Received by: _____

VILLAGE OF MALTA

302 S. 2nd Street, Malta IL 60150
(815) 825-2330 ext. 2
www.villageofmaltail.com

BUILDING PERMIT

APPLICATION

Note: If improvements are made by someone other than the homeowner, or if the structure is commercial, industrial, or multi-family, a licensed/registered plumber, roofing contractor, and electrician are required to perform the work.

Application is hereby made for a building permit involving premises described below.

APPLICANT INFORMATION

Applicant Name: _____
Applicant Address: _____ City: _____ Zip: _____
Telephone Number: _____
Email Address: _____

Applicant's Interest in Property:

- Owner
 Contractor
 Other: _____

Owner of Record: _____
Owner Telephone Number: _____

PROPERTY INFORMATION

Address of Proposed Project: _____
Parcel Number: _____

Estimated Value of Improvement (Rounded to nearest \$100): \$_____

PRIMARY USE OF PROPERTY (Check One)

- Residential 1 or 2 Family Dwelling
 - Multi-Family Dwelling (Describe): _____
 - Commercial
 - Industrial
-

STRUCTURE TO BE AFFECTED (Check One)

- Primary Structure / Residence
 - Accessory Structure (Garage, Shed, etc.)
- Describe: _____
-

TYPE OF IMPROVEMENT (Check All That Apply)

- New Structure
- Addition
- Alteration / Repair
- Structure Demolition
- Moving Structure
- Deck/Gazebo
- Roof
- Electrical/Energy
- Plumbing
- Shed/Garage
- Driveway
- HVAC
- Patio/Sidewalk/Foundation
- Other (Describe)_____ (Do not use this application for fences use the Fence Permit Application)

2 sets of plans are required and a complete site plan with existing structures identified and proposed structures and dimensions defined.

PERMIT FEE SCHEDULE

New Construction \$700 plus .25 per sq. ft./unit \$200.00	Plan Review 15% of permit fee min.
Additions \$350 plus .20 per sq. ft./unit min. \$50	Plan Review .20 per sq. ft. permit fee
Remodel \$175 plus .15 per sq. ft./unit min. \$50	Plan Review .20 per sq. ft. permit fee

Electrical/Mechanical/Energy \$100/dwelling unit, Detached garage up to 750 sq. ft. w/electric \$150 over 750 sq. ft. \$300/unit, Other Permits - Electrical service upgrade, mechanical, stoops/staircases, ramps, signs, site development \$150/unit, Demolition \$150
Deck / Gazebo - \$150 Pool / Spa / Pond with Electric - \$150 In-Ground Pool - \$350,
Patio / Sidewalk / Foundation - \$100, Driveway / Culvert - \$100 Roof - \$100, Shed - \$100

PERMIT CONDITIONS

CALL J.U.L.I.E. BEFORE DIGGING – 811 or www.Juliebeforeyoudig.com IT'S THE LAW

The property owner and/or contractor is responsible for ensuring all work complies with approved site plans, property lines, easements, setbacks, and applicable Village codes.

This permit does not authorize encroachment into public right-of-way or public property, or to put a structure in any utility easement unless specifically approved. The issuance of this permit does not waive subdivision restrictions or other applicable regulations.

REQUIRED INSPECTIONS

See back of permit card. 24-hour notice required. Reinspection fees may apply. Work shall not proceed beyond required inspection stages without approval.

PERMIT TERM

Permit is void if work does not begin within 6 months. Permit expires after 1 year unless properly extended.

CHANGES No changes to approved plans without written approval of the Building Official.

OWNER CERTIFICATION

The authorized applicant/property owner's signature below attests:

All information contained in the application is true and correct. All work performed will be in accordance with the plans and plat diagram submitted unless authorized changes are approved in writing. Inspections are required and located on the back of the permit card. Sub-division Covenants apply. I certify if this property is bound by sub-division covenants, this application meets those provisions. Failure of code official to identify a code violation during review does not give the permit applicant the right to violate the code. The final installation must be in conformance with all Village of Malta codes & ordinances. Structures are not allowed in any utility easements.

Owner Signature: _____ Date: _____

Additional requirements set forth by the Building Inspector:

Visit us on the web: www.villageofmalta.com for building code information or to make a payment. email us at: villageofmalta@outlook.com